

May 16<sup>th</sup>, 2017

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, May 16<sup>th</sup>, 2017, with Bob Beck, Jim Cary and Tom Broeker present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: Conservation Director Chris Lee reported the Youth Jamboree held at Big Hollow last weekend had a good turnout. Approximately 1,000 attended, 500 were kids. The weather was great. He thanked the more than 100 hundred volunteers who organized the event. All of the interns will be starting next week. This will give them a full staff for the summer season. Community Services Director Ken Hyndman reported on the SEIL Governing Board meeting. The SEIL CEO mentioned SF 504 was passed and signed by the Governor. This equalizes our cap for levy capacity and regions must spend down fund balances to 20% of projected expenditures. Counties wanting to recertify their FY18 budget have 30 days. A re-evaluation will be in FY2020. The amended SEIL 28E was signed by the Governing Board. This will enable pooling of funds and either county employees or regional employees. They discussed buildings purchased by MHDS (Fund 10) dollars. The SEIL CEO received information from the State Auditor's Office stating a building purchased with Fund 10 dollars can be purchased by the County's General Fund and then Fund 10 can rent the building back. County Attorney Amy Beavers reported her office is gearing up for the move to the new office. Movers are moving the filing system today. Their computers and phone system will be down later today and Wednesday. They should be completely moved by Thursday morning and thanked all of the departments for helping them move. Public Health Administrator Christa Poggemiller reported Public Health will have a meeting on May 18<sup>th</sup> at GRMC. Safety Director Angie Vaughan reported things were going well. Jail Administrator Doug Ervine reported they have 90 inmates. They had to borrow some deputies to transport some inmates to scheduled hearings, etc. Supervisor Tom Broeker attended a Grow Greater Burlington meeting this morning.

Marcy Murphy presented the 28E Agreement with Southeast Iowa Case Management Services. This group has been together for 26 years. They serve fourteen counties to coordinate their case management services and share resources through Independent Case Management, Inc. They have not been notified that their cases will be taken over by June 30<sup>th</sup>. They recently lost three case managers. The new agreement will be effective July 1, 2017 to June 30, 2018. Broeker motioned to approve the 28E Agreement. Cary seconded.

Accounts payable claims in the amount of \$1,225,823.24 were approved upon motion made by Cary. Broeker seconded.

Budget Director Cheryl McVey presented a resolution for the 2017/2018 Appropriations to operate county offices and departments. Total county appropriations are \$37,499,730. Broeker motioned to approve the appropriations. Cary seconded.

**RESOLUTION  
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR  
FISCAL YEAR 2018**

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2018.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2018 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund as itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2017.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract

to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2018.

<b>DEPT #</b>	<b>DEPARTMENT</b>	<b>BUDGET 2017-2018</b>
01	Board of Supervisors	131,723
02	Auditor & Elections	623,790
03	Treasurer	757,900
04	Attorney	1,329,866
05	Sheriff	2,770,464
06	Clerk of Court	405,874
07	Recorder	339,415
08	Pioneer Cemetery Commission	26,000
11	Solid Waste	146,663
12	Road Clearing	35,000
13	Drug Seizure Program	3,325
14	Land Use Development	54,500
20	Secondary Roads	9,393,914
21	Veterans Affairs	81,930
22	Conservation Board	1,561,552
23	Local Health	1,515,158
25	Human Services/Social Services	356,883
28	Medical Examiner	133,110
29	Jail	2,352,875
33	G.I.S.	192,565
50	E911	375,438
51	Courthouse Maintenance	1,014,514
52	Information Technology	744,745
60	MH/DS & Case Management	2,239,767
63	Fairgrounds	65,000
69	County Assessor	1,747,994
70	Emergency Management	\$357,191
71	DesCom	\$956,700
90	SEIL	\$176,905
99	Non-Departmental	\$7,608,969
	<b>TOTAL</b>	<b>\$37,499,730</b>

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on May 16<sup>th</sup>, 2017, the vote thereon being as follows:

AYES: Robert W. Beck, Thomas Broeker, Jim Cary    NAYS:

Balancing Appropriations to Budget

Appropriations	37,499,730
Less: Assessor	1,747,994
Less: E-911	375,438
Less: Em. Mgmt.	357,191
Plus: County Em. Mgmt	99,783
Plus: Hazmat	48,000
Less: DesCom	956,700
Less: SEIL	176,905
Total County Appropriations	<u>34,033,285</u>

Broeker motioned to approve a Class B Liquor License for Hy-Vee Inc. serving at the Barn on the Ridge for a Wedding Reception. The Class C Liquor License approved last week was cancelled by the State because a Class B permit was needed. Cary seconded.

Broeker motioned to approve a Cigarette License for the River Mart. Cary seconded.

Broeker motioned to approve a fireworks permit for Thie Farm Inc. Stockholders. This permit is approved under the old fireworks ordinance. Cary seconded.

The following personnel actions were approved for the County Attorney's Office: Tammy Anderson, Collections Clerk/Back-up Receptionist, one-yr. anniversary step increase. New rate is \$29,250.66 yr. Effective 5/16. Dawn Callison, Receptionist/Records Assistant, FT new hire with 6 mo. probationary period. New rate is \$25,000 yr. Effective 5/22. Cary motioned to approve both actions. Broeker seconded.

The following reports were received and filed in the Auditor's Office:

- Clerk's Report of Fees Collected, April 2017
- Case Management Monthly Report, April 2017
- General Assistance Monthly Report, April 2017

Cary motioned to approve the minutes for the Board meeting held on May 9<sup>th</sup>, 2017. Broeker seconded.

Committee Reports: Cary attended a RUSS meeting. They finalized the 28E agreement with Henry County for Mt. Union. He attended an Early Childhood meeting. Broeker attended the Burlington Public Library meeting. He attended the SEIL Mental Health Regional Advisory and Governance Board meetings. They discussed provider contracts and approved the amended 28E agreement. There will be a soft opening for the 24hr. Crisis Line for mental health. The phone number is 1-877-404-4770. He attended a joint meeting with Henry and Lee County last week to discuss the Medical Examiner position. They will coordinate a search for a joint medical examiner for all three counties. Nine officers will have completed the Crisis Intervention Training by the end of May. Our region plans to have a trainer by this time next year.

Meeting adjourned at 9:37 AM.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved May 23, 2017  
Bob Beck, Chairman  
Attest: Terri Johnson, Auditor

Following the meeting was a work session with the Board of Supervisors, Bob Green and Tom Vance with Bob Green Insurance. Discussion was held regarding the new County Attorney's Office. Part of the building is located in the flood plain. ICAP does not cover flood insurance so if the Board chooses to purchase a flood insurance policy they will need to purchase it separately. They discussed the cost and different levels of coverage.

All May Claims		
5th Dist Co Auditors Asc	fee	15.00
Ability Network	srvs	295.00
Absolute Transport Svcs	srvs	1,823.94
Access Systems	srvs	64.71
Advance Chiropractic	srvs	39.00
Advacance Corretnl Hlthcr	srvs	7,089.17
Agrineed	supl	319.00
ADDS	srvs	22.00
Allgood Animal Hospital	srvs	177.25
Alliant Energy	srvs	12,652.57
Altorfer	srvs	378.00
American Blast & Bullet	supl	1,814.27
AMEE Central	equip	3,297.00
Anderson Erickson	supl	929.88
Anderson, Roberts,Porth	srvs	1,062.00
Arnold Refrigeration	srvs	83.00
Aspelmeier Fisch Power	srvs	150.00
Bankers Trust Co	go loan	734,002.50
Bauer Built Tire	srvs	34,435.97
Bazel Cemetery	fee	44.00
Beckman's Towing	srvs	60.00
Binns & Stevens	srvs	14,080.00
Blades of Green	srvs	2,672.86
Bp	fuel	156.37
Bridgeway	srvs	1,693.12
Briggs Healthcare	supl	23.26
Brozene Hydraulic	parts	777.79
Burlington Hawk Eye	publ	1,246.44
Burl Munic Waterwork	srvs	2,491.40
Burlington Urban Svcs	srvs	50.00
Business Forms	supl	647.10
C J Cooper & Assoc	srvs	35.00
Calhoun-Burns & Asc	srvs	1,775.00
Carquest	parts	1,664.58
Caston Properties	rent	750.00
Ccms	srvs	382.50
Cdw Government	equip	913.38
Central Ia Detention	fee	3,150.00
Centre State Intern'l	parts	913.29
Century Link	srvs	2,190.63
Cintas Corporation	supl	37.48
City of Burlington	srvs	4,349.80
City of Mediapolis	srvs	32.05
Civic Plus	srvs	9,110.31
Clear Falls	srvs	39.50
Coast To Coast	supl	54.99
Comm Action of SEIA	rent	192.00
Coppes Pest Mgmt	srvs	246.00
Copy Systems	srvs	40.14

Counseling Assoc	srvs	261.00
Cray Law Firm	srvs	288.00
Danville Comm School	reimb	99.75
Danville Savings Bank	go loan	162,821.18
Danville Telecom	srvs	61.38
Delzell, Darren	srvs	320.00
Dennis Company	supl	186.95
Derr Csr, Nancy J	srvs	83.00
Des Moines Co Attorney	fee	120.00
Des Moines Co Auditor	go loan	66,956.25
DMC Reg Waste Comm	fee	11,266.40
Des Moines Co Sheriff	fee	124.30
Des Moines Co News	publ	537.91
Des Moines Stamp Mfg	supl	25.90
Dmc Community Srvs	fee	3,328.51
Doss, Joe	srvs	2,250.00
Duke, Kim	srvs	341.00
Eastern Ia Light & Power	srvs	1,638.89
Eberhardt, Seth	exam	150.00
Echo Valley Ii	rent	300.00
Ecolab Pest Elim Div	srvs	77.13
Electronic Applications	srvs	399.16
Emergency Planning	srvs	1,037.00
Fastenal	supl	561.84
Fillenwarth Beach	fee	528.00
Fisher Enterprises	srvs	220.00
Frank Dunn Co	supl	789.00
French-Reneker	srvs	16,125.50
Fritz, Jeffrey D	srvs	700.00
Fye Excavating	supl	475.00
Galls	supl	502.56
Gateway Estates	rent	300.00
Geounlimited	srvs	500.00
Goodwill Ind.	srvs	2,258.36
Great Prairie Aea	supl	147.50
Great River Bus Hlth	srvs	45.00
Great River Health	srvs	30,070.60
GRMC	srvs	215.00
Greenwood Cleaning	supl	1,188.35
Groen Csr Rpr, Jody	srvs	498.50
H & L Mack Truck	srvs	10,050.63
Harmony Bible Church	rent	5,773.00
Heritage Medical	supl	95.23
Hillcrest Family Srvs	fee	1,026.30
Hinson, Michael C	srvs	50.00
Hirschman, Liza	reimb	131.97
Hobby Lobby	supl	15.98
Hoelzen, Doris	rent	425.00
Holt Supply	supl	29.45
Holtkamps Trailer	supl	43.96

Hope Haven Area	srvs	42,198.23
Hopp Mechanical	srvs	2,320.00
Huffman Welding	supl	1,672.95
Hughes, Jacob	srvs	100.00
Hy-Vee	supl	782.01
Ia Co Attorneys Assoc	fee	650.00
Ia Dept of Public Safety	fee	7,164.00
IDOT	srvs	75.00
IEMA	fee	125.00
Ia Prison Industries	supl	5,346.71
Iconnectyou	srvs	200.00
Icube	dues	200.00
Ideal Ready Mix	srvs	8,709.90
Industrial Motors	supl	327.51
Inmate Services	srvs	828.00
Insight Partnership	srvs	20,759.77
Interstate All Battery	supl	950.80
Isac	fee	300.00
Isaca Treasurer	fee	175.00
J & S Electronic	srvs	1,477.81
Janssen's Lawn Srvs	srvs	2,250.00
Jerry's Sport Center	supl	395.45
Keefe Commissary	supl	550.00
Keltek	supl	188.40
Kiwanis Club	fee	120.00
Klingner & Assoc	srvs	3,351.58
Kohl Wholesale	supl	6,787.99
L & W Quarries	supl	3,146.27
L3 Comm Mobile-Vision	supl	113.90
Larkin, Brenda	rent	300.00
Laveine Sanitation	srvs	511.41
Lee Co Sheriff	srvs	2,500.00
Liles, Cheryl	srvs	280.00
Lisco	srvs	500.00
Mail Services	srvs	1,154.26
Marion Co Sheriff	srvs	390.63
Mcfarland-Swan	srvs	227.44
Mckee Foods	supl	276.48
Mclaughlin Oil	supl	682.50
Mclearn Krehbiel, Laura	fee	1,740.00
Mediacom	srvs	145.90
Mediapolis News	publ	374.04
Menards	supl	450.10
Mercer Iv, John E	rent	250.00
Messer, Charles	srvs	2,700.00
Midwest Card & Id	srvs	3,911.80
Midwest Spray Team	supl	10,477.34
Midwest Underground	parts	83.38
Miracle Car Wash	srvs	148.00
Mobil 1 Lube Express	srvs	71.45

Mohr, Joanne	srvs	125.00
Monroe, William	fee	967.26
Mtc Technologies	srvs	182.83
Mullins Auto Body	srvs	1,000.00
Norm's Electric	srvs	15,747.60
Nowroozi, Mohammad	rent	600.00
On-Site Info Destruction	srvs	165.97
Patc	srvs	220.00
Per Mar Security Svcs	srvs	238.17
Pitney Bowes Inc.	supl	177.62
Praxair Distribution	supl	26.38
Prugh-Thielen Funeral	srvs	900.00
Purchase Power	supl	150.00
Quill	supl	949.17
Racom	srvs	73.14
Rahmus, Jason	exam	305.10
Rapids Reproductions	srvs	215.73
Rathbun Regional	srvs	493.00
Record Securities	srvs	639.00
Reif Oil	supl	5,952.35
Roberts Tire Center	parts	2,844.52
Robinson, Timothy	rent	300.00
Se District Assessor	fee	125.00
Setterberg, Robert	reimb	500.00
Sherwood Company	supl	128.00
Shottenkirk	srvs	106.84
Siacc	fee	4,014.48
Siadsa	fee	3,948.75
Southpark Psychology	srvs	350.00
Springsteen, Ryan	srvs	800.00
St Vincent De Paul's	pantry	400.00
Standard of Beaverdale	supl	1,621.84
Staples	supl	750.90
State Hygienic Lab	srvs	200.00
Sterzing Food Co	supl	594.00
Storm Water Supply	supl	3,112.56
Sunbelt Rentals	srvs	223.60
Swales Precast	supl	292.00
Tenco Industries	srvs	3,738.80
Tenderfoot Carpets	srvs	25,171.08
Titan Machinery	equip	99,426.16
Titus, Kathy	srvs	1,400.00
Tpc	supl	975.05
Truck Repair	parts	187.50
Tyler Technologies	fee	43,721.63
Uniform Den	supl	609.99
Us Bank	srvs	28,140.53
Us Cellular	srvs	1,160.59
Valley Distribution	supl	1,483.26
Van Winkle Law Office	fee	2,035.20

Vanguard Appraisals	srvs	44,817.05
Verizon Wireless	srvs	2,427.33
VISA	supl	6,262.23
West Payment Center	srvs	2,609.28
West, Jr, Fred	srvs	310.00
Wex Bank	fuel	4,619.91
Whitaker, Jim	reimb	252.63
Windstream	srvs	813.70
	grand total	1,631,953.43
0001 General Basic		253,953.81
0002 General Supp		21,055.61
0003 Gis		653.12
0008 Correct Facility Res		441.51
0010 Mh-Dd Services		107,636.06
0011 Rural Srvs Basic		21,743.74
0016 Case Management		1,546.17
0018 Residential Care Fac		484.86
0019 Law Library		233.65
0020 Secondary Roads		196,283.38
0027 Conservation Reserve		3,451.33
0029 Crisis Center		1,545.53
0031 2017 Line-Of-Credit		1,944.13
2000 Debt Service		896,823.68
4000 Emergency Mngmt		1,737.56
4010 E911 Surcharge		68,989.20
4012 Communications		8,186.99
4100 County Assessor		45,243.10